

**COMPTON PARISH COUNCIL**  
**Parish Clerk:**  
**Maryon Lordan 48 Minster Road Godalming GU7 1SR**  
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**MINUTES OF MEETING OF COMPTON PARISH COUNCIL HELD IN COMPTON  
VILLAGE HALL ON WEDNESDAY 18 MAY - 7.00pm**

**Councillors:** **Fiona Curtis \* (Chairman) \***  
**C Maslin \* James Parsons \***  
**Mark Bills \* Kanak Patel \***  
**David Haskins \***

**PCSO Fiona Fyfe (\* attended meeting)**

**Apologies:** **Councillors M R Williams , Martin Foran**  
**County Cllr Simon Gimson – Shalford Division**  
**Borough Cllr James Palmer**

**In attendance:** **Mrs Maryon Lordan (Parish Clerk)**  
**Joanna Cadman (new Parish Clerk)**  
**4 members of the public**

**9225 Minutes of the last Meeting held 16 March 2011**

Minutes of the above meeting were approved and the Chairman signed them as a true record.

**9226 Matters Arising from the Minutes**

Minute No **9216** – paragraphs g) and h) the letters were amended to run consecutively.  
**ML**

**9227 Nomination of Officers to specific areas of responsibility**

|               |   |                                    |
|---------------|---|------------------------------------|
| Cllr Curtis   | - | Traffic                            |
| Cllr Williams | - | Chairman, Cemetery Committee       |
| Cllr Haskins  | - | Allotments/Grants/United Charities |
| Cllr Patel    | - | Recreation and Village Green       |
| Cllr Parsons  | - | Planning                           |
| Cllr Bills    | - | Village Hall                       |
| 1 vacancy     |   |                                    |

**9228 Declarations of Interests**

There were no amendments to the Register of Interests.

**9229 To receive reports from Borough and County Councillors and Neighbourhood Police Officer**

PCSO Fiona Fyfe quoted report from PC Nick Sharpe - no issues arising.  
The area is patrolled regularly and at present it is crime free.

**9230 Chairman's Report**

*i) New Council* The Chairman expressed her thanks to Cllr Martin Foran and Carolyn Maslin who were retiring from the council, and noted their assistance during their years of service had been invaluable. Maryon was taking the minutes for the last time as she

was also retiring from her role of Parish Council Clerk. We were fortunate to have appointed Joanna Cadman to take over her role. Notes of optimism and gratitude were expressed to Joanna (Clerk) and James Parsons (Councillor) who joined the Parish Council at this meeting.

*ii) New Clerk* The Chairman introduced Joanna Cadman, the new Parish Clerk who would start officially on 1 June 2011. Joanna has a CiLCA (Certificate in Local Council Administration) qualification, and is presently parish clerk to Albury. This means Compton will be one step forward to receiving their Quality Council status. There will be a reception at Pucks Oak Bark on June 8<sup>th</sup>, for Joanna and Maryon.

*iii) Localism* Cllrs Haskins and Curtis attended two meetings on Localism. Should a Bill be passed to bring Localism into affect, this would be an opportunity for parish councils and town councils to make things happen if they are passionate about them. Regional councils have to reach an agreement with Parishes. Parish Councils can identify places that are of importance to the community. If accepted, and if at a later date the owner wishes to sell or demolish, the Parish Council has a right to buy providing they can do so within 6 months. This can include land, pubs, shops, etc.

*iv) Telephone Box* Nothing to report.

*v) Traffic* A covert traffic survey was conducted by the Police from 3rd to 12th May revealing results for 1 full week from 4th to 11th. The results will act as a reference for future studies to determine any major changes in flow or speed. They showed average speeds of 22mph travelling towards Guildford (26mph 85th percentile) and 18 mph (21mph 85th percentile) in the opposite direction. The data collection box was placed near The Gallery and flow rates were in the region of 1000 vehicles a day travelling North and 450 vehicles travelling South.

*vi) On-Street charges for car parking* Mr Tony Bugbird produced a petition for Surrey CC to abandon its proposals to charge cars to park on the street. Mr Bugbird said he wanted to see assurance from the Parish Council that this action will not affect Compton. The Chairman said she would investigate the likelihood of the scheme affecting Compton. Cllr Parsons said he thought it would not affect Compton, as it was too small. **FC**

## **9231 Planning**

**Monkshatch Garden Farm** A special meeting at GBC had now taken place. Report for next meeting.

**Application 10/P/02375 -** No news on the second application, but it was understood the decision is imminent.

## **9232 Recreation Ground & Playground**

Cllr Patel reported the grass had been cut in the children's play area but not cleared \* away. A broken fence panel had been repaired. The area was ready for the Village Fete on 21<sup>st</sup>. Mention was made of the excellent display of 'Milkmaids' this year around the roadside edge of the village green.

## **9233 Allotments**

It was reported that Stephen Byrne, had received instruction from Stephen (allotments) on use of the Ride-on-Mower.

## **9324 Watts Chapel & Cemetery**

- i) *Zone 5* - Cllr Bills reported work had been held up temporarily. Instructions were in hand and it was hoped the work would commence shortly.
- ii) *City & Guilds* - Students were currently in the cemetery mending tombstones and their work was much appreciated. Cllr Bills would ask for a quote on work to restore the **War Memorial**.
- iii) *New Leaflet for Chapel* - Referring to the 'collaboration agreement' between the Gallery and the Parish Council, Cllr Bills said he would like to review the leaflet. However, in the meantime, a new print run should be approximately 300. Cllr Bills said he would have the updated design ready for review in one month and confirmed the Gallery were willing to cover the costs, and the Parish Council to continue to retain the profits. The Chairman thanked Cllr Bills.
- iv) *Events in Chapel for the Summer* -
  - \* 16 July – Bach's Cello Concerto to be performed two performances, seating for approximately 30-40.
  - \* 10-11 September – Heritage weekend. It is hoped to arrange a special Chapel tour for the residents of Compton, with wine, and invitations to be sent out. Assistance from COMPO would be sought for transport of the elderly.
- v) *Donations to Chapel* - The Clerk reported £645 had been collected by Jane Turner since 1 April, a continuation of public generosity.

**9235 Village Hall** - Nothing to report

**9236 United Charities** - Cllr Haskins agreed to take on this once a year task.  
The Clerk to advise all concerned. **ML**

**9237 Finance** -

- i) *Schedule of Income & Expenditure* to 1 May 2011 – Councillors approved the Income & Expenditure Compared to Budget, previously circulated, showing a credit balance of : £23,731.
- ii) *CPC draft Annual Return 2010-11* - Councillors approved the draft CPC Annual Return 2010-11, previously circulated. The clerk confirmed that a meeting had been arranged with the internal auditor. Councillors empowered the Chairman and retiring Clerk to carry out any minor changes that may prove necessary. The Clerk was asked to Email the final version to members, if appropriate.
- iii) *Asset Register* - Councillors approved the 2011 Asset Register – noting one change to the value of the Village Hall.
- iv) *Budget* – it was noted that the budget for 2011-12 had been approved at the last meeting. Councillors were reminded that due to the cemetery operating without a full time caretaker at present, there could be extra expenditure, however various contingencies had been allowed for.

**9238 Cemetery Lodge** – Mr Ken Miller reported that having studied the assets, the Parish Council was responsible for a Grade 1 Listed Building (Chapel) and the cottage, (Cemetery Lodge). There was potential to raise money in lettings fees at the Lodge, and at present it was being refurbished. It could prove complicated to sell the cottage, but this asset could help fund the upkeep of the cemetery, in the form of tenancy. He recommended no key decisions at this stage, but further talks with the Gallery would be the next step.

Cllr Bills asked what the arrangement was with the current refurbishment. The Chairman said that three quotes had been sought and Mr Paul Monks had been given the work to carry out. His schedule was on target and the cottage was looking very good. When completed, she hoped to arrange a visit for the councillors to view

the decoration and upgrade. The Chairman confirmed Mr Monks would be a tenant from 1 July, for 6 months. Any tenant would need 2 months notice of termination of the tenancy agreement and therefore further plans should be in place by October 2011. It was agreed that it was advantageous not to leave the cottage empty.

**9239 Other Business**

- a) *Councillor Training* - The Clerk said she would Email details of the latest dates from SCAPTC to Cllrs Parsons/Haskins/Curtis. **ML**
- b) *War Memorial* -See item **9322 ii)**
- c) *CPRE Membership* - Members agreed to continue with this subscription.
- d) *Telephone Box* - No further report at present
- e) *Watts Gallery – Preview Opening 2011* – Cllr David Haskins congratulated the management of the Gallery for such a splendid refurbishment – he was extremely impressed with the visual interior and all the hard endeavour and fundraising that had taken place.

**9240 Items for JUNE COMPTON NEWS**

- **September – villagers visit to the Chapel**
- **New Councillors and areas of designation**
- **Traffic survey**

**9241** To note all dates for future Council Meetings, **(all Wednesdays at 7pm)**

**14 July 2010**

**15 September 2010 (Chaired by Vice Chairman Cllr. Williams)**

**17 November 2010**

\* note for SB

The Meeting closed at 8.50 pm